



Center Woods Elementary School

14 Center Road, Weare, NH 03281

Where we learn and grow together!

Jessica Potter, Principal

Morgan Hallock, Student Service Coordinator

Jacquelyn Cornwell, Assistant Principal

SCHOOL YEAR 2023-2024

FREQUENTLY ASKED QUESTIONS ABOUT FREE AND REDUCED-PRICE SCHOOL MILK

Dear Parent/Guardian:

Center Woods Elementary School takes part in the Special Milk Program every school day. Your children may qualify for free or reduced-price milk. To apply for free or reduced-price milk, complete the enclosed application. Return the completed application to: Morgan Trahan, 618 N. Stark Highway, Weare, NH 03281, 603-529-5305. This packet includes an application, as well as a set of detailed instructions. Applications also are available at the school. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED-PRICE MILK?

- All children in households receiving benefits from **State SNAP, the Food Distribution Program on Indian Reservations (FDPIR)** or **State TANF**, are eligible for free milk.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free milk.
- Children participating in their school's Head Start program are eligible for free milk.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free milk.
- Children may receive free or reduced-price milk if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced-price milk if your household income falls at or below the limits on this chart.

FEDERAL FREE ELIGIBILITY INCOME CHART For School Year **2023-2024**

Household size	Yearly	Monthly	Weekly
1	\$18,954	\$1,580	\$365
2	\$25,636	\$2,137	\$493
3	\$32,318	\$2,694	\$622
4	\$39,000	\$3,250	\$750
5	\$45,682	\$3,807	\$879
6	\$52,364	\$4,364	\$1,007
7	\$59,046	\$4,921	\$1,136
8	\$65,728	\$5,478	\$1,264
Each additional person:	\$6,682	\$557	\$129



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2. **HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?** Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free milk, please call or email Martha LeMahieu, 603-428-3269, martha.lemahieu@sau24.org.
 3. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Use one Free and Reduced-Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Morgan Trahan, 618 N. Stark Highway, Weare, NH 03281, 603-529-5305.
 4. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MILK?** No, but please read the letter you got carefully and follow the instructions. Call the school at 603-529-4500 if you have questions.
 5. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year. If you do not send in a new application that is approved by the school or you have not been notified that your child is eligible for free milk, your child will be charged the full price for milk.
 6. **I GET WIC. CAN MY CHILDREN GET FREE MILK?** Children in households participating in WIC may be eligible for free or reduced-price milk. Please send in an application.
 7. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes. We may also ask you to send written proof of the household income you report.
 8. **IF I DON'T QUALIFY NOW, CAN I APPLY LATER?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced-price milk if the household income drops below the income limit.
 9. **WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: Jacqueline Coe, SAU 24, 258 Western Ave, Henniker, NH 03242, 603-482-3269, jacqueline.coe@sau24.org.
 10. **MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS **NOT** A U.S. CITIZEN?** Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced-price milk.
 11. **WHAT IF MY INCOME IS NO ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
 12. **WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT?** Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.



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13. **WE ARE IN THE MILITARY, DO WE REPORT OUR INCOME DIFFERENTLY?** Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
 14. **WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY?** List any additional household members on a separate piece of paper, and attach it to your application. Contact Morgan Trahan, 618 N. Stark Highway, Weare, NH 03281, 603-529-5305 to receive a second application.
 15. **MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for State SNAP or other assistance benefits, contact your local assistance office or call **603 271-9700 or 844-275-3447**.

If you have other questions or need help, call **603-529-5305**.

Sincerely,

Morgan Trahan

This institution is an equal opportunity provider.